

# ACL Accreditation Process

LEVEL	DURATION	DETAIL	ASSESSMENT PROCESS	BENEFITS OF ACCREDITATION
Team Leader Level	3 Days	This programme is the starting point of all accredited Action Centred Leadership (ACL) trainers, and it uses the eight generic leadership functions. This is a three-day programme, covering the fundamentals of ACL and skills necessary for the delivery of all ACL programmes.	Assessment takes place on Day 3 of the programme. Following accreditation at Team Leader Level, we strongly advise a period of training delivery using the material in order to provide critical experience for the next level.	<ol style="list-style-type: none"> <li>1. A thorough grounding in ACL principles and techniques</li> <li>2. The knowledge to deliver the principles of ACL to individuals at Team Leader / Manager level</li> <li>3. Learned practical exercises which you can incorporate into your training</li> <li>4. An understanding of how to develop the programme for your clients</li> <li>5. License to use the 'Adair Accredited Trainer' logo in marketing communications and listing on the Adair International website</li> <li>6. The Adair Accredited ACL Trainer Manual which provides all the material required for your own courses</li> </ol>
Operational Leader Level	1 day + submission of written report	Participants must have completed the three-day team level accredited programme before commencing the operational level accreditation. Operational leaders (operating at mid to senior management positions) are responsible for a significant part of the organisation's operations, and their direct reports are managers / leaders themselves. Building on the team level programme, this one-day accreditation programme explores the operational functions, and the changes required in the application of the team functions when leading at this level.	Accreditation at Operational level is dependent on the assessment of a written training exercise submitted after the training day (and within 3 months).	<ol style="list-style-type: none"> <li>1. A deeper understanding of the generic leadership functions from an operational leader's perspective</li> <li>2. Detailed knowledge of the seven operational functions and their relationship to the team functions</li> <li>3. License to use the operational Adair Accredited Trainer logo in your marketing</li> <li>4. The Operational Supplement to the Adair Accredited ACL Trainer's Manual -which provides all the material required for your own courses</li> </ol>
Strategic Leader Level	1 day + submission of written report	Participants must be accredited at operational level before commencing the strategic accreditation programme. Building on the team and operational accreditation programmes, this programme is designed for those trainers and leadership specialists working with top teams in organisations. It is a one-day programme focusing on the interactions between the team and operational functions, and the seven strategic leadership functions.	Accreditation at Strategic level is dependent on the assessment of a written training exercise submitted after the training day (and within 3 months).	<ol style="list-style-type: none"> <li>1. A thorough understanding of the ACL framework from team to strategic levels</li> <li>2. Detailed knowledge of the seven strategic functions and their relationship with operational and team functions giving credibility and a significant point of difference when working with strategic level clients / delegates</li> <li>3. License to use the Strategic Adair Accredited Logo in marketing communications</li> <li>4. The Adair Accredited ACL Trainer's Supplement - Strategic Leadership</li> </ol>
ACL Leadership Coach	1 day + submission of written report	Participants must have completed the three-day team level accredited programme before commencing the ACL Coach Programme.	Accreditation as an ACL Leadership Coach is dependant on the assessment of a post-course coaching assignment report.	<ol style="list-style-type: none"> <li>1. The skills and knowledge to deliver leadership coaching with confidence</li> <li>2. A deeper understanding of the functions and coaching around them</li> <li>3. Training in effective use of the Action Centred Leadership profiling tool</li> <li>4. The opportunity to use the 'Accredited ACL Leadership Coach' logo in your own marketing</li> <li>5. Recognition as an Accredited ACL Leadership Coach on the Adair International website</li> <li>6. A comprehensive training resource 'The Accredited ACL Leadership Coach' for on-going reference</li> <li>7. An opportunity to develop and improve your own leadership skills</li> </ol>